

RESUME

*Sample format
length of resume is limited to one page*

Your Name

Home Address

City

Postal Code

Phone #

Cell #

Email:

Objective

place your text here

Education

date, institution

Language / s

list

Awards

dates, institution, details of award

Volunteer Involvement

dates, title, institution or organization, description

Extra Curricular Activities

dates, sports, clubs, computer skills, and extra classes

Interests and Hobbies

Additional Information